



# HEALTH PROTOCOL

## Procedures

# THE FACILITY

**Regularly and frequently clean and disinfect any regularly touched surfaces, such as doorknobs, tables, chairs, and restrooms.**

**Disinfect all seats between each service.**

**Disinfect any and all items that come into contact with attendees.**

**Make hand sanitizer, soap and similar items readily available.**

and sanitizer,  
ecting wipes,  
nd water, or  
disinfectant  
y available.

**Place readily  
visible signage to  
remind everyone  
of best hygiene  
practices.**

**Any meals provided  
for employees,  
volunteers, or  
attendees, should  
be individually  
packed for each  
employee, volunteer,  
or attendee.**

**Maintain rigorous  
sanitation practices  
like disinfection,  
handwashing, and  
cleanliness when  
preparing or  
serving anything  
edible, including  
communion.**

# EMPLOYEES & VOLUNTEERS

**Train all employees and volunteers on appropriate cleaning and disinfection, hand hygiene, and respiratory etiquette**

**COVID  
19**  
CORONAVIRUS  
DISEASE

## STOP THE SPREAD OF GERMS

Help prevent the spread of respiratory diseases like COVID-19.

The infographic consists of six colored panels arranged in a 3x2 grid:

- Avoid close contact with people who are sick.** (Top Left, Green background) Shows a silhouette of two people shaking hands. A circular graphic shows several virus particles.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.** (Top Right, Blue background) Shows a person covering their nose and mouth with a tissue.
- Avoid touching your eyes, nose, and mouth.** (Middle Left, Teal background) Shows a person's face with a red circle and slash over the eye, nose, and mouth area.
- Clean and disinfect frequently touched objects and surfaces.** (Middle Right, Orange/Yellow background) Shows hands using a cloth to clean a surface.
- Stay home when you are sick, except to get medical care.** (Bottom Left, Orange/Yellow background) Shows a stylized house with a bed inside.
- Wash your hands often with soap and water for at least 20 seconds.** (Bottom Right, Light Green background) Shows hands being washed under a faucet.

**All employees and volunteers must wash or sanitize their hands upon entering.**

**All employees and volunteers must maintain at least 6 feet of separation from other individuals. If such distancing is not feasible, then other measures including face covering, hand hygiene, cough etiquette, cleanliness, and sanitation should be rigorously practiced.**

**Whenever possible, all employees, volunteers, and attendees should wear cloth face coverings (over the nose and mouth). If available, they should consider wearing non-medical grade face masks.**

**Screen employees and volunteers before coming into the church, congregation, or place of worship:**

Cough, Shortness of breath or difficulty breathing, chills, muscle pain, headache, sore throat, loss of taste or smell, diarrhea, fever or known close contact with a person who is COVID-19 positive.

**Do not allow employees or volunteers with the new or worsening signs or symptoms listed above to return to work until:**

At least 3 days (72 hours) have passed since recovery and at least 7 days have passed since symptoms first appeared. For those in known close contact, return to work until the end of the 14 day self-quarantine period from the last date of exposure

# CONGREGATION

Strongly encourage at-risk population to watch or participate in the service remotely

Designate an area reserved for the at-risk population, or offer a service for at-risk population attendees only.

Ensure proper spacing between attendees

**Keep at least two empty seats  
(or six feet separation) between  
parties in any row**

**Alternate rows between  
attendees (every other row  
left empty).**

### **EXCEPTION FOR FAMILIES**

Two or more members of the same household can sit adjacent to one another, with two seats (or six feet separation) empty on either side.

Two individuals who are not members of the same household but who are attending together can sit adjacent to one another, with two seats (or six feet separation) empty on either side.

# Key Tips

BE HEALTHY, BE CLEAN



CLEAN & DISINFECT



SOCIAL DISTANCE

