



Online Giving Guide



ONLINEGIVING

simple. convenient. secure. 

Connect to One

When you create an account through Online Giving, you gain access to your contributions statement, as well as the ability to schedule giving and keep your personal profile up-to-date.

Your Generosity Makes a Difference

We believe in the power of generosity-- what it does for the individual doing the giving, and for the purpose that the giving supports. Thank you for your desire to give to One. Our philosophy of giving stems from a believer's responsibility to be a wise steward of the resources given from God. Each of us is called to worship God with our whole selves, whether it be time, talent, or treasure.

Online Giving Instructions

This tutorial will show you how to log in to give using InFellowship from your laptop or tablet.

Prerequisites:

- Compatible device ([see if your device is compatible](#))
- Internet connection
- Bank information for the method of payment

1. Go to: <https://onecc.infellowship.com>
2. If it is your first time using **InFellowship**, choose **Register**, located in the top right corner
3. Input the requested information

One Community Church

Your Information

First Name (required)


Last Name (required)

Account Information

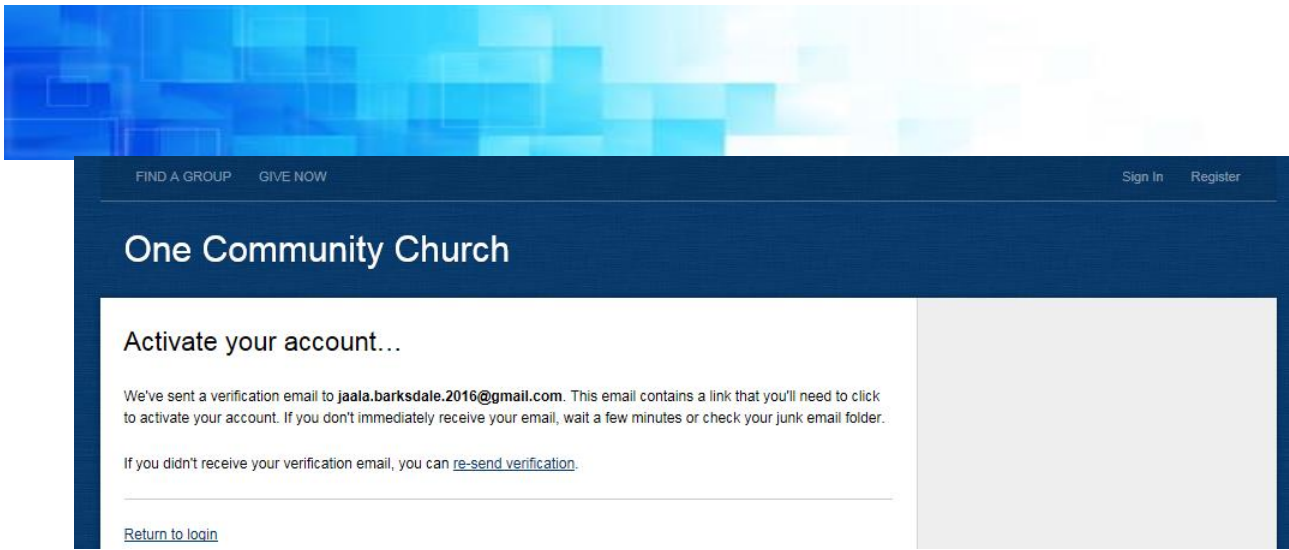
Login Email (required)

Password (required)

Confirm password

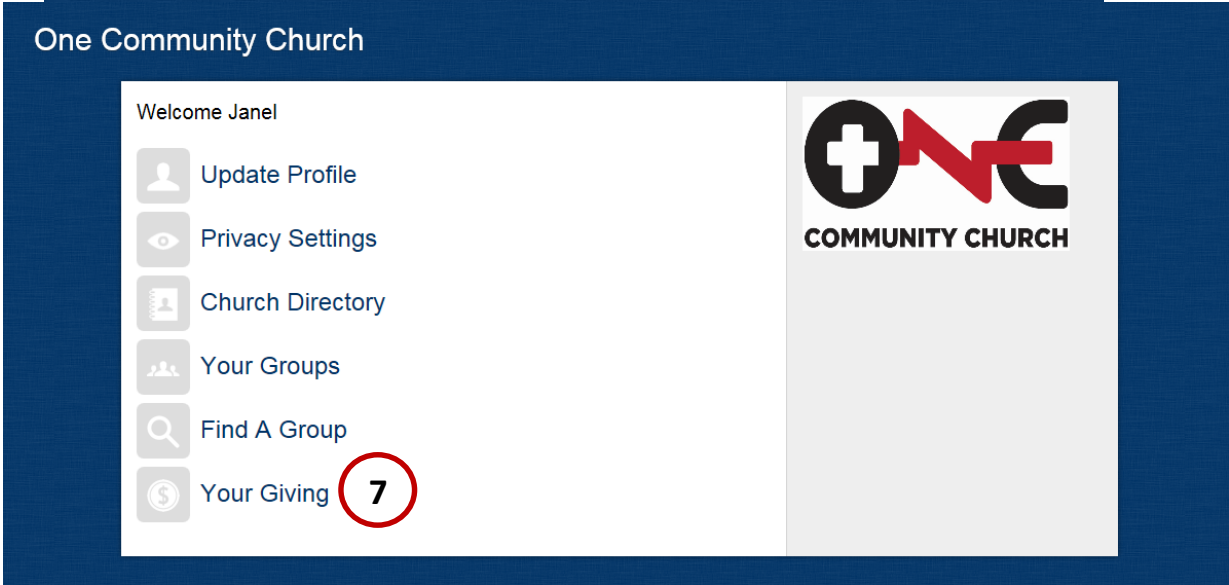
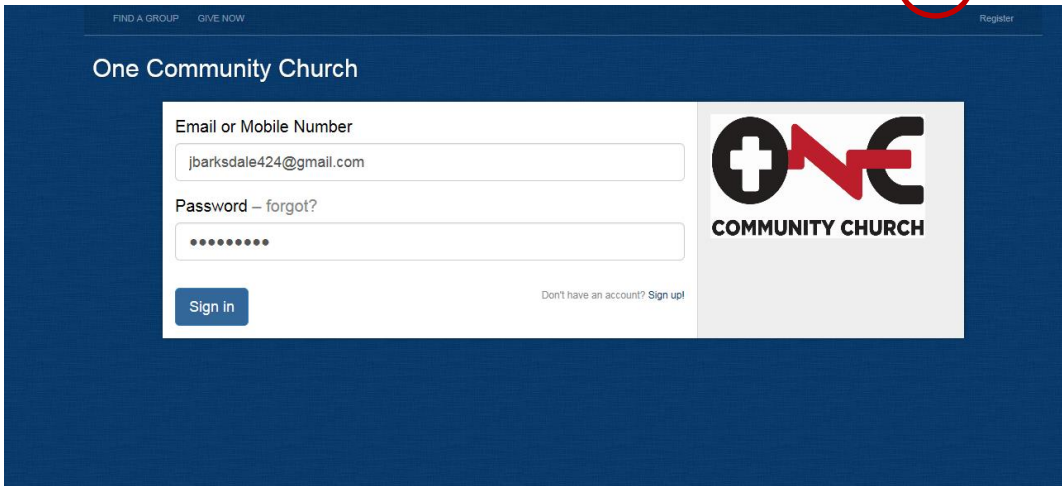

COMMUNITY CHURCH

4. Choose **Create an account** link
5. You will receive an email notification to activate your account. Follow the on-screen instructions.



6. Log in using your e-mail address or phone number, and the password you registered with.

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7. Choose **Your Giving** from the menu options.



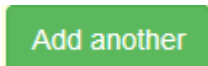
8. Choose **Give Now** Link



9. In the **Give To...** field, choose the fund that you want to post your contribution to. If you choose **Capital Campaign** in the first field, choose **Create a Ripple** in the next field. Input the amount of your contribution in the **Amount** field.

The screenshot shows a web form titled "Where to Give" with a sub-header "Choose which causes to support". To the right, there is a "Review & Confirm" section with the sub-header "Finalize your contribution". An information icon and text state: "Please specify where you would like to give." Below this is a table with two columns: "Give to..." and "Amount". The "Give to..." column has a dropdown menu with options: "Building Fund", "Event Registration", "General Offering", "Missionaries", and "Missions". The "Amount" column has a dropdown menu with a checkmark icon and a text input field with a "\$" symbol. A yellow highlighted row shows "Total" in the "Amount" column and "\$0.00" in the "Amount" column. Below the table, there are radio buttons for "Personal check" (selected) and "Bank card". Further down, there are input fields for "Phone number", "Routing number" (123454321), and "Account number" (0123454321). At the bottom, there is a "For" field with a routing number input (123454321) and an account number input (9999). A note states: "Note: Electronic charges can only be made through personal checking accounts. Please don't use a business account."

10. If you want to make a contribution to more than one fund, choose the **Add another** button.



11. Input your payment information in the appropriate fields.

I would like to give by Personal check Bank card

* Phone number

* Routing number

* Account number

For 9999

ROUTING # ACCOUNT #

Note: Electronic charges can only be made through personal checking accounts. Please don't use a business account.

12. Choose **Continue**.



13. The payment information will display. Choose **Process Payment**.

Where to Give	Review & Confirm
Choose which causes to support	Finalize your contribution
Contribution Details Edit	
General Offering > Plano Campus - General Fund	\$100.00
Total	\$100.00
Payment Information Edit	
Brian Holt eCheck ending in 6789 Routing Number ending in 2655	Phone number: 314-495-2308
<input type="button" value="Cancel"/>	13 <input type="button" value="Process Payment"/>



14. You will receive a confirmation message after your contribution is posted successfully.

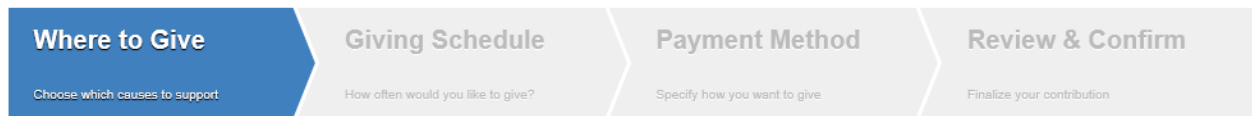
Recurring Online Giving Instructions

If you desire to establish recurring payments for your contributions, follow the steps below.

1. Choose **Schedule Giving**



2. In the **Give To...** field, choose the fund that you want to post your contribution to. If you choose **Capital Campaign** in the first field, choose **Create a Ripple** in the next field. Input the amount of your contribution in the **Amount** field and choose **Continue**.



i Please specify where you would like to give.

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Give to...	Amount
--	\$
+ Add another	Total \$0.00

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3. In the **How often would you like to give? field**, choose the frequency with which you desire to make your recurring contribution.
4. Choose the beginning date, ending month and year for your reoccurring contribution. ****Note: This date can be changed at any time.****
5. Choose **Continue**.

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Where to Give | **Giving Schedule** | Payment Method | Review & Confirm

Choose which causes to support | How often would you like to give? | Specify how you want to give | Finalize your contribution

How often would you like to give?

Once

Monthly

Twice monthly — 1st & 16th

Weekly

Every two weeks

Begins *

4 January 2015

day month year

Ends

December 2015

month year

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SCHEDULE DETAILS

Attributed to Brian Holt

\$1.00	General Offering > Plano Campus - General Fund
\$1.00	Total Edit

6. Select your payment method choice and input the information requested.

7. Select **Continue**.

Where to Give | Giving Schedule | **Payment Method** | Review & Confirm

Choose which causes to support | How often would you like to give? | Specify how you want to give | Finalize your contribution

I would like to give by Personal check Credit card

Phone number * Routing number * Account number *

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Note: Electronic charges can only be made through personal checking accounts. Please don't use a business account.

Routing # Account #

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SCHEDULE DETAILS

Attributed to Brian Holt

\$1.00	General Offering > Plano Campus - General Fund
\$1.00	Total Edit

Occurring	Monthly	Edit
Beginning	1/4/2015	
Ending	12/4/2015	

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visitonecc.com/give

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8. Review the schedule of payments and edit if needed.

Where to Give | Giving Schedule | Payment Method | Review & Confirm

Choose which causes to support | How often would you like to give? | Specify how you want to give | Finalize your contribution

Contribution Details [Edit](#)

General Offering > Plano Campus - General Fund \$1,000.00

Total \$1,000.00

Payment Information [Edit](#)

Brian Holt Phone number: 314-495-2308
 eCheck ending in 5304
 Routing Number ending in 2655

I understand that this will process my gift through the regular banking system and that it will remain in effect until I modify the contribution through the web interface or by contacting FT Demo Church.

[Cancel](#) [Process this schedule](#)

Monthly	8	\$1,000.00
Contributions		x 12
Total		\$12,000.00

Occurring Monthly [Edit](#)

Beginning 1/4/2015

Ending 12/4/2015

9. Check the payment acknowledgement.

10. Choose **Process this schedule**.

11. If you desire to modify or pause the schedule, select the payment schedule under the **Name** column.

History		Schedules		
Name	Next Occurance	Giving Method	Amount	
4th every month <i>Ends: 04 Dec 2015</i>	04 Jan 2015	Checking Account ...5304	\$1,000.00	✓
1st and 16th every month	04 Apr 2014	Visa ...1111	\$375.00	⚠

[+ Give Now](#)

[📅 Schedule Giving](#)

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12. Select **Pause this schedule** or **Edit this schedule**. If you choose to pause the schedule. You will receive the message. **This schedule is paused and will not process until resumed.** To resume the contribution, choose **Resume Processing**.



Schedule name
Once a month on the 4th

Next contribution
04 Jan 2015

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[⏸ Pause this schedule](#)



Starts January 4, 2015 and ends December 4, 2015

[Edit this schedule](#)

13. If you want to end the schedule, choose the link **Delete this schedule.**

[✕ Delete this schedule](#)

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